

	Days	18 yr old	16 yr old	14 yr old	7 yr old & Mom	21 yr old
Kitchen						
Refrigerator - dirtiest shelf	M			x		
Refrigerator - dirtiest drawer	M	x				
Refrigerator - dirtiest bin on door	M		x			
Refrigerator - underneath drawers	M	x				
Refrigerator - throw out old food	T			x		
Refrigerator - dust top	M		x			
Outside and side of refrigerator doors	M				x	
Organize food in deep freeze	T			x		
Oven door - outside	T				x	
Oven inside and side	T	x				
Oven - drawer and floor under oven	T		x			
Stove panel	T				x	
Dishwasher - outside	T				x	
Dish drain	T			x		
Sink	T					
Organize underneath sink	M		x			
Kitchen window	M				x	
Microwave - inside	T			x		
Microwave - outside	T				x	
Clean out and organize lazy susan	M	x				
Dust lower cupboards	M		x			
Dining Room						
Floor - dining room			x			
Floor - kitchen area				x		
Windows					x	
Glass doors					x	
Lights		x				
Tablecloth		x				
Living Room						
Vacuum carpet and hallway			x			

Ceiling fan and ceiling/walls		x				
Dust top of fireplace				x		
Dust lights on walls					x	
Clear junk off the floor				x		
Clean windows					x	
Foyer						
Clean windows					x	
Clean floor		x				
Boys' Bathroom - upstairs						
Sink - \$5						x
Toilet			x			
Floor			x			
Shower - \$10						x
Garbage			x			
Mirrors					x	
Girls' Bathroom - downstairs						
Sink				x		
Toilet				x		
Floor		x				
Shower		x				
Garbage		x				
Mirrors					x	
Mom/Dad's Bathroom						
Sink					x	
Toilet					x	
Floor					x	
Shower					x	
Garbage					x	
Mirrors					x	

Storage Room						
Organize shelves, put things away in appropriate tubs				x		
Vacuum carpet				x		
Utility Room						
Organize shelves, put things away in appropriate tubs			x			
Sweep floor			x			
Office						
Dust					x	
Vacuum					x	
Garage - as needed						
Organize shelves				x		
Organize area around doorway and path				x		
Refrigerator - shelves			x			
Refrigerator - drawers		x				
Refrigerator - walls and under drawers		x				
Car Maintenance						
Perform maintenance tasks - Van		x				
Clear floor - Van				x		
Throw garbage out - Van				x		
Perform maintenance tasks - Car			x			
Clear floor - Car				x		
Throw garbage out - Car				x		
Laundry Room						
Clean top of washer/dryer		x				
Clean laundry room sink		x				
Clean and organize closet			x			
Clean around and in between washer/dryer				x		
Sweep and clean floor			x			
Clear floor				x		

		16	16	20	21	2
						75

Mimi Klosterman

<http://yourvirtualseervices.com/>

(605) 691-3834

mimi@yourvirtualseervices.com

Use this as a guide - tailor it to your family.